

November 4, 2003

Dr. Jess Butler  
EISD Superintendent  
601 Camp Craft Road  
Austin, Texas 78746

Dear Dr. Butler:

On August 25, 2003, I filed an open records request to review minutes from all EISD board meetings including committee board meetings for the past two years. I received copies of minutes for the following board meetings:

**Regular Board Meetings**

9/26/2001  
10/30/2001  
11/28/2001  
12/19/2001  
1/30/2002  
2/27/2002  
3/27/2002  
4/24/2002  
5/29/2002  
6/26/2002  
7/31/2002  
8/28/2002  
9/25/2002  
10/30/2002  
12/18/2002  
1/29/2003  
2/23/2003  
3/26/2003  
4/30/2003  
5/28/2003  
6/25/2003  
7/30/2003

**Finance Committee Meetings**

10/28/2002  
11/18/2002  
12/16/2002  
1/27/2003  
4/28/2003  
5/15/2003  
6/18/2003  
7/28/2003

**Program Committee Meetings**

8/23/2001  
9/25/2001

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**Program Committee Meetings (continued)**

10/17/2001  
11/14/2001  
12/12/2001  
2/13/2002  
3/20/2002  
4/18/2002  
8/27/2002  
9/24/2002  
10/28/2002  
11/05/2002  
12/13/2002  
2/18/2003  
3/18/2003  
4/21/2003  
8/19/2003

**Facilities Committee Meetings**

9/19/2001  
10/18/2001  
11/27/2001  
12/18/2001  
1/29/2002  
2/20/2002  
3/26/2002  
4/22/2002  
5/28/2002  
6/25/2002  
7/25/2002  
8/27/2002  
9/24/2002  
10/29/2002  
11/19/2002  
12/17/2002  
1/28/2003  
3/25/2003  
4/29/2003  
5/27/2003  
6/30/2003  
7/29/2003  
8/21/2003

**Special Board Meetings**

5/08/2002  
7/02/2002  
8/13/2002  
10/15/2002  
12/04/2002

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**Special Board Meetings**

12/12/2002  
3/03/2003  
3/07/2003  
5/07/2003  
5/12/2003  
7/10/2003

**Special Work Session**

8/11/2003

**Special Board Budget Workshop**

6/05/2003  
6/18/2003

**Public Meeting**

8/28/2002

I am assuming that these are the only minutes available to satisfy this *August 25, 2003 open records request* unless I hear from you in writing to indicate otherwise. Please provide me with the dates of any other board meetings that occurred during this time period for which no minutes exist. I will need your written response before the close of the regular school day, Thursday, November 6, 2003.



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