

EANES INDEPENDENT SCHOOL DISTRICT
REGULAR BOARD MEETING
S. Don Rogers Administration Building
March 31, 2004

The subjects to be discussed or considered, or upon which any formal action may be taken, are as follows. Items do not have to be taken in the same order as shown on the meeting notice.

I. Call to Order

- II. Roll Call
- Clint Sayers, President
 - Marvin Bendele, Vice-President
 - Robert Durkee, Secretary
 - Ellen Balthazar
 - Jim Strickland
 - Paul Stone
 - Gail King

III. School Officials Present

- Nola H. Wellman, Superintendent
- Susan Pulis, Asst. Supt. for Business Affairs
- Ruth Bibb, Interim Asst. Supt. for Human Resources
- Rick Bentley, Interim Asst. Supt. for Curriculum & Instruction
- Charles Teichner, Executive Director of Facilities Management
- Don E. Fisher, Tax Collector

IV. Establish a Quorum

V. Adjourn to **Closed Session – 6:30 p.m.**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the board will conduct the closed session in accordance with the Texas Open Meetings Act, Tex. Gov't. Code, Chapter 551, Subchapters D and E. Before any closed session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed session. All final votes, actions, or decisions will be taken in open meeting.

- a. **Tex. Gov. Code 551.074 - Personnel Matters**
 - Personnel Recommendations
- b. **Tex. Gov. Code 551.074 – Personnel Matters**
 - Contracts for Teachers/Administrators

VI. Reconvene to Open Session – **Regular Board Meeting – 7:30 p.m.**

VII. Pledge of Allegiance

Texas Pledge

“Honor the Texas flag; I pledge allegiance to thee, Texas, one and indivisible.”

VIII. Recognition's

- ~ Eanes Education Foundation – Swingin' 2004
- ~ Destination Imagination

IX. Approval of Minutes

X. Board Communications

A. Revenue Generating Task Force

XI. Report of the Superintendent/Staff

- Written Reports
 - ~ Kindergarten Roundup Update
 - ~ Report on Middle School Latin
- Oral Reports
 - ~ Nutrition Study Update
 - ~ Teacher Qualifications

XII. Open Forum

Those wishing to speak in Open Forum should give their names to the Superintendent's secretary prior to the meeting. Each speaker has a time limit of three (3) minutes.

XIII. New and Unfinished Business

A. Board and Administrative Affairs – New Business for Board Action

Consent

1. Approve Personnel Recommendations
2. Approve Monthly Business Report and Budget Amendments
3. Approve Joint Election with Westbank Community Library
4. Approve Change Orders
5. Approve Bridge Point Elementary Canopy Project
6. Completion of Region XIII Ballots for Board Members
7. Approve Local Policies in Update 71
8. Approve Revisions to Local Policy CV – Facilities Construction
9. Approve Revisions to Local Policy FNG – Student Rights & Responsibilities: Student and Parent Complaints

Information

1. TASB Policy Manual Update 72
2. Local Policy FDA – Admissions and Attendance: Interdistrict Transfers
3. Local Policy DAA – Employment Objectives: Equal Employment Opportunity

XIV. Adjournment

ACTION:

TIME:

**Eanes Independent School District
Report on Kindergarten Round-Up
Spring 2004**

Campus	Enrollment March 2003	Enrollment August 2003	Enrollment March 2004	Projection	
				for August 2004 (low)	Projection for August 2004 (high)
Eanes	38	54	26	55	60
Cedar Creek	33	48	33	50	55
Valley View	53	62	55	65	70
Forest Trail	73	83	76	86	91
Barton Creek	44	53	44	54	60
Bridge Point	105	125	107	125	130
Total	346	425	341	435	466

All six elementary principals were pleased with the number of students enrolled at Kindergarten Round-Up especially in light of having to move the date forward. Most of the principals said they get about 80% of the total enrollment at Kindergarten Round-Up.

March 12, 2004

MEMO

TO: Dr. Nola Wellman, Superintendent

FROM: Rick Bentley, Interim Asst. Superintendent for Curriculum and Instruction

RE: Latin at EISD Middle Schools

Introduction

One of the outcomes from the EISD Program Committee meeting held on February 24, 2004 was to assess the level of interest in Latin as course of study among the students that will start 7th grade in the fall of 2004. The present memo is designed to report on the results of the decision to seek more information.

The principals were directed to return to campus and gather these data in a manner that would be efficient and effective. A communication that went out on March 8, 2004 asked the principals to respond to four questions. They are:

- 1) The number of 6th graders that expressed interest in Latin as a class for 04/05?
- 2) The number of 7th graders that expressed interest in Latin for 04/05?
- 3) The process you used to answer question 1 (choice sheets, word of mouth, announcements, etc.)?
- 4) Your opinion regarding Latin as a program of study for 04/05 at your campus.

Their responses follow.

Questions	Hill Country	West Ridge
1) The number of 6th graders that expressed interest in Latin as a class for 04/05?	Seven students expressed a desire to take Latin, and one was interested in Latin as an alternative elective	Thirty-six students expressed a desire to take Latin. The principal reports that 24 of these students switched from Spanish to Latin when given the opportunity.
2) The number of 7th graders that expressed interest in Latin for 04/05? (These are students that have already had a year of Latin instruction).	Nineteen students have requested Latin as a course in 04/05	Forty-three students expressed an interest in Latin in 04/05.
3) The process you used to answer question 1 (choice sheets, word of mouth, announcements, etc.)?	Choice sheets, announcements in advisory and on e-mail, sent home in report card, and daily announcements after that to try to get forms turned in	Students were given flyers. We made announcements and placed information on the website. We hand-counted the requests.
4) Your opinion regarding Latin as a program of study for 04/05 at your campus.	The principal reports she sees the need for Latin for current 7 th grade students, but the data does not support a class at 7 th grade for 2004/05. What this will do is eliminate Latin as a course after the 2004/05 academic year.	The principal questions accommodating the wishes of a few over the needs of many when resources are so limited. Will we still continue to offer Latin in years when there is not an aggressive campaign by parents and the numbers reflect a more realistic number of requests?

Analysis

An analysis of the data is presented in table two.

Table 2

Student Requests						
	7th Grade	8th Grade	Total			
HCMS	7	19	26			
WRMS	36	43	79			
Projected Sections using 27:1 student: teacher ratio						
	7th Grade	8th Grade	Projected FTEs (1 FTE = 5 sections)			
HCMS	0.26	0.70	.19			
WRMS	1.33	1.59	.59			
			.78			
Projected Sections using 28:1 student: teacher ratio						
	7th Grade	8th Grade	Projected FTEs (1 FTE = 5 sections)			
HCMS	0.25	0.68	.19			
WRMS	1.29	1.54	.56			
			.75			

These data suggest one teacher could provide Latin instruction at both campuses during the 04/05 academic year.

Conclusion

Latin as a course of study appears to be under the microscope at the present time due to economic reasons. Certainly the data in terms of student interest would suggest that we should seriously consider the option of continuing to offer Latin at West Ridge and phase out the course at Hill Country. The decision may be best in terms of the economic dimension. However, such a decision could have long term negative effects as we will be eliminating another program and reducing the opportunity for students, which is an important facet of the culture of Eanes ISD.

EANES INDEPENDENT SCHOOL DISTRICT

Board Action # 13/04 Approval of Monthly Business Services Reports and Budget Amendments

Date: March 31, 2004

To: Board of Trustees

From: Superintendent

Recommendation:

It is the Superintendent's recommendation that the Board of Trustees accept the Business Services reports.

Pertinent Facts:

Information concerning the attached reports:

- Tax collection stands at 94+% as of February 29, 2004

Alternatives Considered:

No alternatives were considered.

EANES INDEPENDENT SCHOOL DISTRICT
 COMBINED INTERIM BALANCE SHEET - GOVERNMENTAL BUDGETED FUND TYPES
 FOR THE MONTH ENDED FEBRUARY 29, 2004

CODE	DESCRIPTION	GENERAL FUND	SPECIAL FUND	DEBT SERVICE FUND	CAPITAL PROJECTS FUND	ENTERPRISE FUND	MEMO TOTAL
CURRENT ASSETS							
Cash & Temporary Investments:							
1110-60	Cash	\$ (1,151,343)	475,673	1,747,894	(398,865)	1,350,884	2,024,243
1170	Temporary Investments	91,099,054	186,096	12,401,998	27,889,623	0	131,576,771
1100	Total Cash/Temporary Investments	\$ 89,947,711	661,769	14,149,892	27,490,758	1,350,884	133,601,014
Receivables:							
1210	Property Taxes-Current	\$ 0	0	0	0	0	0
1220	Property Taxes-Delinquent	4,883,842	0	903,150	0	0	5,786,992
1230	Allowance for Uncollectible Taxes	(762,318)	0	(117,465)	0	0	(879,783)
1240	Due from State Agencies	76,880	223	0	0	7,703	84,806
1250	Accrued Interest	0	0	0	0	0	0
1260	Due from Other Funds.....	1,172,008	0	8,795	0	83,908	1,264,711
1290	Sundry Receivables	111,738	(80)	0	0	18,469	130,127
1200	Total Receivables	5,482,150	143	794,480	0	110,080	6,386,853
1300	Inventories, at Cost	379,569	0	0	0	44,498	424,067
1400	Other Current Assets	119,255	(1,815)	0	(316)	(26,000)	91,124
1500	Fixed Assets	0	0	0	0	234,908	234,908
13X-16xx	Other Current Assets	\$ 498,824	(1,815)	0	(316)	253,406	750,099
1000	Total Current Assets	\$ 95,928,685	660,097	14,944,372	27,490,442	1,714,370	140,737,966
LIABILITIES AND FUND EQUITY							
Current Liabilities:							
2110	Accounts Payable (Note 1).....	\$ 198,100	40,400	13,599	292,372	8,323	552,794
2130	Lease Payable Current.....	0	0	0	0	0	0
2140	Interest Payable	0	0	157,994	0	0	157,994
2150	Payroll Deductions and Withholdings	495,973	56,699	0	3,776	79,160	635,608
2160	Accrued Wages Payable	2,809,524	61,336	0	0	105,716	2,976,576
2170	Due to Other Funds	104,389	0	12,706	1,164,204	0	1,281,299
2180	Due to Other Governments	39,144	0	0	0	0	39,144
2190	Due to Other	0	0	0	0	0	0
2100	Total Current Liabilities	\$ 3,547,130	158,435	184,299	1,460,352	193,199	5,643,415
2210	Accrued Expenses	0	0	0	0	0	0
2300	Deferred Revenues	4,202,177	0	785,219	0	194,304	5,181,700
2400	Bond Issue Cost Payable.....	0	0	0	0	0	0
2500	Bonded Debt Payable.....	0	0	0	0	0	0
2900	Due to Other	0	0	0	0	0	0
2000	Total Liabilities	\$ 7,849,307	158,435	969,518	1,460,352	387,503	10,825,115
Fund Balance/Equity:							
3400	Designated	\$ 415,536	0	13,974,854	25,826,756	0	40,217,146
3600	Unreserved	87,639,765	501,662	0	203,334	1,326,867	89,671,627
3000	Total Fund Balance/Equity	\$ 88,055,301	501,662	13,974,854	26,030,090	1,326,867	129,888,774
Total Liabilities and Fund Equity		\$ 95,904,608	660,097	14,944,372	27,490,442	1,714,370	140,713,889

Note 1: Negative accounts payable balances represent outstanding credit memorandums that will be applied to forthcoming invoices.

EANES INDEPENDENT SCHOOL DISTRICT
 COMBINED INTERIM STATEMENT OF REVENUES AND EXPENDITURES
 ALL GOVERNMENTAL BUDGETED FUND TYPES
 FOR THE MONTH ENDED FEBRUARY 29, 2004

Code	Description	General Fund			Special Fund			Debt Fund			
		Official Budget	Actual Y-T-D	Percent Y-T-D	Official Budget	Actual Y-T-D	Percent Y-T-D	Official Budget	Actual Y-T-D	Percent Y-T-D	
Revenues:											
5700	Local	\$92,352,224	\$86,749,595	93.91%	\$5,602,639	\$224,850	161.03%	\$16,653,733	\$15,838,334	95.10%	\$615,399
5800	State	5,173,099	2,807,155	54.26%	2,365,944	922,429	47.78%	481,685	0	0.00%	0
5900	Federal	0	0	0.00%	0	1,784,451	393,112	16.37%	1,492,339	0	0.00%
5000	Total Revenue	\$97,525,323	\$89,556,750	91.85%	\$7,968,573	\$2,911,730	37.35%	\$1,836,789	\$15,838,334	95.10%	\$615,399
Expenditures:											
10	Instructional Services	\$29,976,646	\$13,791,569	52.68%	\$14,185,077	\$2,266,252	917.477	\$0	\$0	0.00%	\$0
20	Instructional Related Services	3,393,289	1,678,139	49.45%	1,715,150	174,706	54.375	120,331	0	0.00%	0
30	Pupil Services	5,293,706	2,683,818	50.70%	2,609,888	416,640	200.202	216,438	0	0.00%	0
40	Central Administration	2,073,331	1,096,156	52.87%	977,175	12,167	7.403	4,764	0	0.00%	0
50	Plant Services	5,861,894	2,707,573	46.19%	3,154,321	71,733	29.202	42,531	0	0.00%	0
51	Data Processing Services	779,834	0	0.00%	779,834	3,551	1,500	2,051	0	0.00%	0
60	Ancillary Services	0	634	0.00%	634	8,116	7,575	93.33%	541	0.00%	0
70	Debt Services	0	0	0.00%	0	0	0	0	16,649,732	3,672,755	22.06%
80	Facilities Acquisition & Construction	0	0	0.00%	0	0	0	-15,750	0	0.00%	0
90	Intergovernmental Charges	\$1,575,307	27,482	0.05%	\$3,547,825	0	0.00%	0	0	0.00%	0
6050	Total Expenditures	\$100,954,027	\$23,985,371	23.76%	\$76,968,656	\$2,953,165	\$1,233,484	\$1,719,681	\$16,649,732	\$3,672,755	\$12,976,977
Other Resources and Uses:											
7060	Other Resources	\$405,000	\$604,152	149.17%	\$199,152	\$0	0.00%	\$0	\$0	0.00%	\$0
8060	Other Uses	0	0	0.00%	0	329,152	0.00%	-329,152	0	0.00%	0
7X & 8X	Total Other Resources and Uses	\$405,000	\$604,152	149.17%	\$199,152	\$0	0.00%	\$329,152	\$0	0.00%	\$0
1200	Excess of Revenues & Other Resources Over (Under) Expenditures & Other Uses	\$-3,023,704	\$66,175,531	-821,435	\$-467,695	\$4,001	\$12,165,579	\$0	\$0	\$0	\$0
3410	Fund Balance and Reserves	\$0	\$415,536	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
0100	Fund Balance/Equity 9/01	21,464,234	21,464,234	969,157	969,157	1,809,275	1,809,275	1,809,275	1,809,275	1,809,275	1,809,275
	Total Reserve and Fund Balance/Equity	\$21,464,234	\$21,879,770	\$969,157	\$969,157	\$1,809,275	\$1,809,275	\$1,809,275	\$1,809,275	\$1,809,275	\$1,809,275
3000	Fund Balance/Equity 2/29/04	\$18,440,530	\$88,055,301	\$947,922	\$501,662	\$1,813,276	\$13,974,854	\$0	\$0	\$0	\$0

EARLES INDEPENDENT SCHOOL DISTRICT
 COMBINED INTERIM STATEMENT OF REVENUES AND EXPENDITURES
 ALL GOVERNMENTAL BUDGETED FUND TYPES
 FOR THE MONTH ENDED FEBRUARY 29, 2004

Code	Description	Capital Projects Fund				Enterprise Fund				Memo Total	
		Official Budget	Actual Y-T-D	Percent Y-T-D	Unrealized/Unexpended Budget	Official Budget	Actual Y-T-D	Percent Y-T-D	Unrealized/Unexpended Budget	Budget	Actual
Revenues:											
5700	Local	\$0	\$160,683	0.00%	-\$160,683	\$4,571,376	\$2,264,681	49.54%	\$2,306,695	\$113,802,183	\$105,375,378
5800	State	12,411	3,600	29.01%	8,811	109,089	54,534	49.99%	54,555	6,217,028	3,306,033
5900	Federal	0	0	0.00%	0	0	0	0.00%	0	1,784,451	293,112
5000	Total Revenue	\$12,411	\$164,283	1323.09%	-\$151,872	\$4,680,465	\$2,319,215	49.55%	\$2,361,250	\$121,803,662	\$108,971,523
Expenditures:											
10	Instructional Services	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%	\$0	\$32,242,898	\$16,709,046
20	Instructional Related Services	0	0	0.00%	0	0	0	0.00%	0	3,567,995	1,732,514
30	Pupil Services	0	0	0.00%	0	3,119,220	1,461,857	46.87%	1,657,363	8,829,566	4,345,877
40	General Administration	0	0	0.00%	0	0	0	0.00%	0	2,085,498	1,103,559
50	Plant Services	0	0	0.00%	0	127,350	25,361	19.91%	101,989	6,060,977	2,762,136
53	Data Processing Services	0	0	0.00%	0	12,500	0	0.00%	12,500	795,905	1,500
60	Auxiliary Services	0	0	0.00%	0	1,683,965	815,767	48.44%	868,198	1,692,081	823,976
70	Debt Services	0	0	0.00%	0	0	0	0.00%	0	16,649,732	3,672,755
80	Facilities Acquisition & Construction	159,769	1,878,869	1175.99%	-1,719,100	0	0	0.00%	0	159,769	1,894,619
90	Intergovernmental Charges	0	0	0.00%	0	0	0	0.00%	0	53,575,307	27,482
6050	Total Expenditures	\$159,769	\$1,878,869	1175.99%	-\$1,719,100	\$4,943,035	\$2,302,985	46.59%	\$2,640,030	\$125,659,728	\$33,073,464
Other Resources and Uses:											
7060	Other Resources	\$0	\$0	0.00%	\$0	\$80,000	\$46,043	57.55%	\$33,957	\$485,000	\$650,195
8060	Other Uses	0	0	0.00%	0	0	275,000	0.00%	-275,000	0	604,152
7X & 8X	Total Other Resources and Uses	\$0	\$0	0.00%	\$0	\$80,000	-\$228,957	-286.20%	\$308,957	\$485,000	\$46,043
1200	Excess of Resources & Other Resources Over (Under) Expenditures & Other Uses	-\$147,358	-\$1,714,586		-\$182,570	-\$212,727			-\$3,371,066	\$75,946,102	
Fund Balance and Reserves:											
3410	Reserve for Investment in Inventories	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$415,536
0100	Fund Balance/Equity 9/1/03	27,744,676	27,744,676		1,539,594	1,539,594	1,539,594		53,527,136	53,527,136	53,527,136
	Total Reserve and Fund Balance/Equity	\$27,744,676	\$27,744,676		\$1,539,594	\$1,539,594	\$1,539,594		\$53,527,136	\$53,527,136	\$53,942,672
3000	Fund Balance/Equity 2/29/04	\$27,597,318	\$26,030,090		\$1,357,024	\$1,336,867			\$50,156,070	\$129,888,774	

EANES INDEPENDENT SCHOOL DISTRICT
FOOD SERVICE REPORT
FOR THE MONTH ENDING FEBRUARY 28, 2004

Eanes Elem.	Cedar Creek	Valley View	Forest Trail	Barton Creek	Bridge Point	Hill Country	West Ridge	Westlake High	Total Monthly District	Total Cumulative Yr-To-Date	Total Cumulative Prior Year
512	406	419	566	425	719	889	848	2,340	7,130	42,586	42,789
485	394	393	545	406	680	853	821	2,250	6,832	41,164	41,125
94.7%	97.0%	93.8%	96.3%	95.5%	94.6%	96.5%	96.8%	95.9%	95.8%	96.7%	96.1%
Average Daily Participation (ADP)											
230	222	272	289	180	366	17	13	35	1,624	9,091	9,670
206	95	152	138	141	174	822	829	1,828	4,435	21,253	28,325
436	317	424	477	321	540	839	842	1,863	6,059	30,344	37,995
89.90%	80.46%	107.89%	87.52%	79.06%	79.41%	97.79%	102.56%	82.80%	88.69%	73.71%	92.4%
Reimbursable Breakfast											
Paid	0	0	0	0	0	0	0	0	0	0	0
Reduced	0	0	0	0	0	0	0	0	0	0	0
Free	0	0	0	0	0	0	0	0	0	0	0
Total Reimbursable	0	0	0	0	0	0	0	0	0	0	0
Reimbursable Lunch:											
Paid	3,778	3,530	4,254	4,723	2,928	6,204	0	0	25,497	152,553	130,802
Reduced	61	28	72	48	13	70	30	247	569	2,551	3,213
Free	36	215	300	85	82	217	194	356	1,538	10,548	8,805
Total Reimbursable	3,915	3,773	4,626	4,906	3,053	6,271	224	603	27,604	165,652	168,820
A La Carte & Meal Equivalents	3,507	1,613	2,576	3,196	2,397	5,953	16,670	16,211	35,748	398,643	538,807
Total Rcimb. & A La Carte Meals	7,422	5,386	7,202	8,102	5,450	9,170	16,435	36,351	111,875	564,295	727,627
Revenues:											
Local Breakfast	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Local Lunches	6,825	6,365	7,652	8,611	5,330	11,167	0	0	45,980	332,255	282,764
Local A La Carte & Meal Equivalents	6,400	3,023	4,848	5,970	4,373	33,154	33,278	72,171	169,184	1,046,417	1,122,158
Federal Reimbursement	1,024	1,315	1,618	1,220	790	1,209	0	0	7,136	44,836	41,452
Other									19,499	43,063	61,119
Total Revenues	\$14,249	\$10,605	\$14,148	\$15,801	\$10,493	\$17,901	\$33,454	\$33,278	\$72,371	\$241,799	\$1,466,571
Expenses:											
6100 Payroll									\$13,238	\$807,662	\$661,808
6200 Contracted Services									4,508	\$36,791	47,697
6300 Supplies & Materials									42,295	\$625,161	781,907
6400 Other Operating									2,302	\$17,602	20,762
6600 Capital Outlay									0	\$0	0
Total Expenses									\$181,490	\$1,487,216	\$1,512,170
Excess of Revenues over Expenses											
									\$60,309	\$20,645	-\$2,681
Other Resources (transfers in)											
Net Balance									\$0	\$0	\$0
Cumulative Days											
Average Revenue Per Day									17	110	105
Average Expense Per Day									\$14,223	\$13,332	\$14,376
Net Revenue Over (Under) Expense									\$10,676	\$14,402	\$14,402
									\$3,548	-\$188	-\$26

Note: The District records revenues in the month in which they are earned, and expeditious in the month in which they were incurred, regardless of when the revenue is actually received or the payment is actually made. The ending cash balance for this month was \$1,273,372, of which prepaids represent \$194,304.

EANES ISD INVESTMENTS AS OF FEBRUARY 29, 2004

SUMMARY

Investment Pools	\$131,653,189
Agency Securities	\$0
Cash in Bank	\$2,024,243
<u>Total Investments and Cash</u>	<u>\$133,677,432</u>

Agency Securities

Inv.# - Fund	Type / CUSIP	Purchase Date	Maturity Date	Face Amount	Book Value	Market Value	Yield
None held				0.00	0.00	0.00	
<u>Securities Purchased:</u>							
TOTAL				0.00	0.00	0.00	

Securities Purchased: None

Securities Matured: None

Securities Sold: None

Investment Pools

Fund	TexPool	Federated	LoneStar/TASB			MBIA	Total
			Liquidity Plus	Liquidity Corp	Enhanced Corp		
General/Operating	\$34,997,588.82	\$10,184,618.79	\$0.00	\$1,998,563.56	\$0.00	\$43,918,282.88	\$91,099,054.05
Debt Service	\$5,968,665.33			\$307,803.40	\$0.00	\$6,125,530.67	\$12,401,999.40
Capital Projects 99	\$345,150.06						\$345,150.06
Capital Projects 01				\$61,419.01			\$61,419.01
Capital Projects 02	\$11,258,368.63	\$16,224,685.12					\$27,483,053.75
Activity	\$186,096.29						\$186,096.29
Foundation	\$76,416.65						\$76,416.65
TOTAL	\$52,832,285.78	\$26,409,303.91	\$0.00	\$2,367,785.97	\$0.00	\$50,043,813.55	\$131,653,189.21

January 2004 Yield 1.0270%

Interest Earned \$43,036.86

Weighted Average Yield: 1.0791%

0.9600%

\$25,714.76

\$1,807.13

1.0600%

\$35,526.09

\$106,084.84

This report is prepared in compliance with Eanes ISD Investment Policies CDA(H) and CDA(L) and with the Public Funds Investment Act, Tx Govt Code Ch. 2256.

Date

Kim Buita, District Accountant

Tom Zimmerer, Interim Asst Supt for Business

Comparison of General Fund Revenue
February 29, 2004

Account Description	Ref. Code	Budgeted Revenue 2003-04	Y_T_D Revenue Realized 2003-04	Revenue To Be Realized 2003-04	Percent Revenue Realized 2003-04	FINAL Revenue Realized 2002-03	FINAL Revenue Realized 2001-02
Local Revenue:							
Taxes, Current Year Levy	5711	\$89,432,000	\$84,617,083	\$4,814,917	94.62%	\$90,529,152	\$84,467,406
Taxes, Prior Year	5712	525,000	710,672	(\$185,672)	135.37%	537,093	513,613
Taxes, Other (e.g., P & I)	5719	225,000	223,633	\$1,367	99.39%	316,260	212,408
Revenue from other School District	5729	0	15,370	(\$15,370)	0.00%	0	0
Tuition Summer School	5736	70,000	-2,980	\$72,980	-4.26%	81,617	81,635
Tuition from Local Sources	5739	0	0	\$0	0.00%	2,980	14,960
Tuition & Fees, Live Oak	5739.997	62,200	61,080	\$1,120	98.20%	49,911	49,997
Earn from Temp Investments	5742	350,000	179,184	\$170,816	51.20%	777,083	1,137,562
Rent	5743	293,898	21,845	\$272,053	7.43%	122,710	293,353
Rent from Fine Arts Facility	5743.917	4,663	112,880	(\$108,217)	2420.75%	260,674	
Gifts and Bequests	5744	375,000	2,645	\$372,355	0.71%	58,360	32,091
Insurance Recovery	5745	0	2,584	(\$2,584)	0.00%	9,355	250
Other Revenue from Local Sources	5749	75,763	50,492	\$25,271	66.65%	138,481	142,058
Other Revenue, WHS Parking	5749.01003	118,000	9,656	\$108,345	8.18%	134,893	121,894
Other Revenue, Stadium Scoreboard	5749.70	40,000	0	\$40,000	0.00%	23,566	
Athletic - Baseball	5752.62	6,000	178	\$5,822	2.97%	9,672	892
Athletic - Basketball	5752.63	20,000	12,006	\$7,994	60.03%	30,775	35,552
Radio Spot sales	5752.72	0	0	\$0	0.00%	0	0
Athletic - Football	5752.73	135,000	161,059	(\$26,059)	119.30%	137,683	196,666
Athletic - Season Tickets	5752.81	225,000	198,294	\$26,707	88.13%	206,159	56,176
Athletic - Soccer	5752.82	4,500	282	\$4,218	6.27%	6,973	2,310
Athletic - Softball	5752.85	1,500	0	\$1,500	0.00%	2,016	1,773
Athletic - Wrestling	5752.86	1,500	445	\$1,055	29.67%	1,263	4,952
Athletic - Tennis	5752.88	200	125	\$75	62.50%	225	125
Athletic - Track	5752.89	2,500	0	\$2,500	0.00%	2,562	0
Athletic - Volleyball	5752.92	9,500	10,645	(\$1,145)	112.06%	13,199	10,672
Extracurr/Cocurr Activity	5753	360,000	342,591	\$17,409	95.16%	234,475	229,270
CED Revenue	5761	0	11,277	(\$11,277)	0.00%	0	10,321
Misc. Rev. from Intermed. Sources	5769	15,000	8,550	\$6,450	57.00%	10,081	25,992
Total Local Revenue		\$92,352,224	\$86,749,595.26	\$5,602,628.74	93.93%	\$93,697,218	\$87,641,928
State Revenues:							
Per Capita Apportionment	5811	\$2,056,500	\$788,923	\$1,267,577	38.36%	\$2,693,589	\$1,673,759
FSP Formula Foundation	5812	1,242,000	1,091,419	\$150,581	87.88%	371,616	325,066
State Program Distribution	5829	\$30,000	9,581	\$20,419	31.94%	36,177	36,741
TRS On-Behalf Pmt	5831	1,844,599	917,232	\$927,367	49.73%	2,034,504	2,065,122
Other	5839	0	0	\$0	0.00%	0	0
				\$0			
Total State Revenue		\$5,173,099	\$2,807,155	\$2,365,944	54.26%	\$5,135,886	\$4,100,688
Federal Revenues:							
Other Federal Programs	5919	\$0	\$0	\$0	0.00%	\$0	\$0
Total Revenue		\$97,525,323	\$89,556,750	7,968,573	91.83%	\$98,833,104	\$91,742,616
Other Resources :	7915	\$405,000	\$604,151	-\$199,151	\$1	\$50,000	\$159,217
Total All Revenue and Other Resources		\$97,930,323	\$90,160,901	\$ 7,769,422	92.07%	\$98,883,104	\$91,901,833

EANES INDEPENDENT SCHOOL DISTRICT
MONTHLY TAX REPORT
FOR THE MONTH ENDED FEBRUARY 29, 2004

Description	General Fund (M&O)	Debt Service Fund	Memo Total
<i>Current Month</i>			
5711-Taxes, Current Year Levy -----	\$788,823	\$156,237	\$945,060
5712-Taxes, Prior Years -----	11,539	1,879	13,418
5719-Penalties/Interest/Other -----	32,074	5,897	37,971
5749-Miscellaneous Revenue -----	0	0	0
Total Revenue Realized for Month	\$832,436	\$164,013	\$996,450
<i>Year-To-Date (YTD)</i>			
Total Revenue Realized -----	\$85,551,388	\$15,814,598	\$101,365,986
Total Budgeted Tax Revenue -----	\$90,182,000	\$16,644,733	\$106,826,733
Percentage of Total Budgeted Tax Revenue Collected -----	94.87%	95.01%	94.89%
Current Year Taxes Collected -----	\$84,617,083	\$15,652,890	\$100,269,973
Current Year Taxes Budgeted -----	\$89,432,000	\$16,644,733	\$106,076,733
Percentage of Current Tax Revenue Realized to Budget -----	94.62%	94.04%	94.53%
Total Tax Levy, Current Year -----	\$88,600,680	\$16,401,311	\$105,001,991
Total Adjusted Tax Levy, Current Year -----	\$88,587,809	\$16,398,928	\$104,986,737
Percentage of Current Tax Revenue Realized to Levy -----	95.50%	95.44%	95.49%
Current Tax Rate -----	\$1.50000	\$0.27780	\$1.77780
<i>Other Tax Information</i>			
Total Appraised Value Per Tax Roll -----			\$6,476,271,750
Total Appraised Value For School Tax Purposes -----			\$6,063,405,516
Tax Levy Loss Due to "Tax Freeze" -----			\$2,858,574
Other Adjustments and Discounts -----			\$15,254
Tax Refunds Paid YTD -----			\$415,437
Lawsuits Pending:			
Number of Suits Pending -----			275
Number of Suits Filed this Month -----			6
Number of Suits Settled this Month -----			2
Total Amount of Tax Base -----			\$677,252

Exhibit I
"Forecast" to Expenditure/Commitment Comparison

Eanes Independent School District
 Reconciliation of 2001-2002 Bond Authority
 As of February 29, 2004

		A	B	C	D	E
<i>BOND AUTHORITY OUTSTANDING AND ISSUED</i>		Forecast to Complete Work	Expenditures to date	Outstanding Commitments	Estimated Cost to Complete (uncommitted)	Total Commitments to date
Line Code	Project Description					
1	641 Eanes Elementary School					
2	Professional Services	132,269.80	126,584.80	5,685.00	0.00	132,269.80
3	Construction/Improvements	1,110,333.16	1,108,773.16	1,560.00	0.00	1,110,333.16
4	FF&E	9,833.38	9,833.38	0.00	0.00	9,833.38
5	Contingency	0.00	0.00	0.00	0.00	0.00
6	Other (e.g., reimbursables, moving, permits, inspections)	1,092.48	1,092.48	0.00	0.00	1,092.48
7	Sub Total	1,253,528.82	1,246,283.82	7,245.00	0.00	1,253,528.82
8	642 Cedar Creek Elementary School					
9	Professional Services	237,465.43	237,465.43	0.00	0.00	237,465.43
10	Construction/Improvements	2,414,780.20	2,409,887.70	4,892.50	0.00	2,414,780.20
11	FF&E	27,650.89	27,650.89	0.00	0.00	27,650.89
12	Contingency	0.00	0.00	0.00	0.00	0.00
13	Other (e.g., reimbursables, moving, permits, inspections)	2,501.29	2,501.29	0.00	0.00	2,501.29
14	Sub Total	2,682,397.81	2,677,505.31	4,892.50	0.00	2,682,397.81
15	643 Valley View Elementary School					
16	Professional Services	137,207.33	117,207.33	0.00	20,000.00	117,207.33
17	Construction/Improvements	1,617,445.92	1,614,618.42	2,827.50	0.00	1,617,445.92
18	FF&E	0.00	0.00	0.00	0.00	0.00
19	Contingency	0.00	0.00	0.00	0.00	0.00
20	Other (e.g., reimbursables, moving, permits, inspections)	1,944.78	1,944.78	0.00	0.00	1,944.78
21	Sub Total	1,756,598.03	1,733,770.53	2,827.50	20,000.00	1,736,598.03
22	644 Forest Trail Elementary School					
23	Professional Services	162,933.86	82,933.86	0.00	80,000.00	82,933.86
24	Construction/Improvements	1,448,315.84	544,901.09	3,414.75	900,000.00	548,315.84
25	FF&E	19,748.00	9,748.00	0.00	10,000.00	9,748.00
26	Contingency	20,000.00	0.00	0.00	20,000.00	0.00
27	Other (e.g., reimbursables, moving, permits, inspections)	11,941.11	1,941.11	0.00	10,000.00	1,941.11
28	Sub Total	1,662,938.81	639,524.06	3,414.75	1,020,000.00	642,938.81
29	645 Barton Creek Elementary School					
30	Professional Services	35,081.36	35,081.36	0.00	0.00	35,081.36
31	Construction/Improvements	539,469.89	536,207.39	3,262.50	0.00	539,469.89
32	FF&E	1,010.66	1,010.66	0.00	0.00	1,010.66
33	Contingency	0.00	0.00	0.00	0.00	0.00
34	Other (e.g., reimbursables, moving, permits, inspections)	830.86	830.86	0.00	0.00	830.86
35	Sub Total	576,392.77	573,130.27	3,262.50	0.00	576,392.77
36	630 Bridge Point Elementary School					
37	Professional Services	16,501.45	16,501.45	0.00	0.00	16,501.45
38	Construction/Improvements	61,057.34	57,207.59	3,849.75	0.00	61,057.34
39	FF&E	0.00	0.00	0.00	0.00	0.00
40	Contingency	0.00	0.00	0.00	0.00	0.00
41	Other (e.g., reimbursables, moving, permits, inspections)	375.30	375.30	0.00	0.00	375.30
42	Sub Total	77,934.09	74,084.34	3,849.75	0.00	77,934.09

Exhibit I

"Forecast" to Expenditure/Commitment Comparison

Eanes Independent School District
 Reconciliation of 2001-2002 Bond Authority
 As of February 29, 2004

		A	B	C	D	E
<i>BOND AUTHORITY OUTSTANDING AND ISSUED</i>		Forecast to Complete Work	Expenditures to date	Outstanding Commitments	Estimated Cost to Complete (uncommitted)	Total Commitments to date
Line Code	Project Description					
43	639 Hill Country Middle School					
44	Professional Services	1,002,245.82	958,526.63	23,719.19	20,000.00	982,245.82
45	Construction/Improvements	10,446,662.07	10,298,525.24	36,753.48	111,383.35	10,335,278.72
46	FF&E	386,930.41	381,607.64	5,322.77	0.00	386,930.41
47	Contingency	0.00	0.00	0.00	0.00	0.00
48	Other (e.g., reimbursables, moving, permits, inspections)	45,043.65	45,043.65	0.00	0.00	45,043.65
49	Sub Total	11,880,881.95	11,683,703.16	65,795.44	131,383.35	11,749,498.60
50	640 West Ridge Middle School					
51	Professional Services	469,706.51	441,496.76	28,209.75	0.00	469,706.51
52	Construction/Improvements	5,407,418.99	5,053,955.03	353,463.96	0.00	5,407,418.99
53	FF&E	285,262.22	283,141.47	2,120.75	0.00	285,262.22
54	Contingency	0.00	0.00	0.00	0.00	0.00
55	Other (e.g., reimbursables, moving, permits, inspections)	11,667.00	11,667.00	0.00	0.00	11,667.00
56	Sub Total	6,174,054.72	5,790,260.26	383,794.46	0.00	6,174,054.72
57	638 Westlake High School (including 9th Ctr)					
58	Professional Services	1,684,789.78	1,278,630.33	381,659.45	24,500.00	1,660,289.78
59	Construction/Improvements	21,783,220.73	1,757,119.38	20,026,101.35	0.00	21,783,220.73
60	FF&E	1,106,196.15	731,855.20	705.19	373,635.76	732,560.39
61	Contingency	300,000.00	0.00	0.00	300,000.00	0.00
62	Other (e.g., reimbursables, moving, permits, inspections)	31,078.91	31,078.91	0.00	0.00	31,078.91
63	Sub Total	24,905,285.57	3,798,683.82	20,408,465.99	698,135.76	24,207,149.81
64	638 Westlake High School (Stadium)					
65	Professional Services	489,891.00	489,891.00	0.00	0.00	489,891.00
66	Construction/Improvements	7,136,263.45	7,135,763.45	500.00	0.00	7,136,263.45
67	FF&E (includes P. Murray Technology)	27,543.85	27,543.85	0.00	0.00	27,543.85
68	Contingency	0.00	0.00	0.00	0.00	0.00
69	Other (e.g., reimbursables, moving, permits, inspections)	0.00	0.00	0.00	0.00	0.00
70	Sub Total	7,653,698.30	7,653,198.30	500.00	0.00	7,653,698.30
71	657 District Wide 657					
72	Professional Services	1,056,358.83	971,304.73	10,054.10	75,000.00	981,358.83
73	Construction/Improvements	41,570.40	37,437.90	4,132.50	0.00	41,570.40
74	FF&E	398,047.12	398,047.12	0.00	0.00	398,047.12
75	Contingency	0.00	0.00	0.00	0.00	0.00
76	Other (e.g., reimbursables, moving, permits, inspections)	1,899,172.95	1,895,287.37	3,885.58	0.00	1,899,172.95
77	Sub Total	3,395,149.30	3,302,077.12	18,072.18	75,000.00	3,320,149.30
78	657 District-Wide Technology/Video					
79	Professional Services	1,420.00	1,420.00	0.00	0.00	1,420.00
80	Construction/Improvements	2,438,417.18	2,397,857.08	40,560.10	0.00	2,438,417.18
81	FF&E	106,839.57	106,839.57	0.00	0.00	106,839.57
82	Paula Murray FF&E	1,500,000.00	819,254.16	0.00	680,745.84	819,254.16
83	Contingency	0.00	0.00	0.00	0.00	0.00
84	Other (e.g., reimbursables, moving, permits, inspections)	0.00	0.00	0.00	0.00	0.00
85	Sub Total	4,046,676.75	3,325,370.81	40,560.10	680,745.84	3,365,930.91
86	657 Miscellaneous Items					
87	Interest Revenue	1,600,000.00	0.00	0.00	1,600,000.00	0.00
88	Unallocated Projects	934,463.08	0.00	0.00	934,463.08	0.00
89	Sub Total	2,534,463.08	0.00	0.00	2,534,463.08	0.00
90	Total Bond Program	68,600,000.00	42,497,591.80	20,942,680.17	5,159,728.03	63,440,271.97

EANES INDEPENDENT SCHOOL DISTRICT

Board Action # 12/04 Approve Personnel Recommendations

Date: March 31, 2004

To: Board of Trustees

From: Superintendent

Recommendation:

It is the administration's recommendation that the Board of Trustees approve matters relating to personnel recommendations. All changes in employment status are listed in the official minutes.

EISD HUMAN RESOURCES AND COMMUNICATIONS

To: Dr. Nola Wellman
Superintendent of Schools

From: Ruth Bibb
Interim Assistant Superintendent for
Human Resources & Communications

Subject: Personnel Recommendations

Date: March 31, 2004

RESIGNATIONS RECEIVED AND ACCEPTED:

NAME:	LOCATION	POSITION:
Josh Belury	Westlake High School	VI Teacher
Kathy Burbank	Forest Trail Elementary	Campus Technology Coordinator

EANES INDEPENDENT SCHOOL DISTRICT

Board Action # 14/04 Approve Joint Election with Westbank Community Library

Date: March 31, 2004

To: Board of Trustees

From: Superintendent

Recommendation:

It is the Superintendent's recommendation that the Board approve the request for a joint election between EISD and the Westbank Community Library.

Pertinent Facts:

James Bannerot, President, Westbank Community Library, has requested again this year to conduct a joint election with Eanes, consequently, allowing the library to share election judges and clerks. We would, however, have separate voter registration and separate ballot boxes due to the differences in jurisdictional boundaries. Mr. Bannerot has included an Agreement for Joint Election and an Order Approving Joint Election. The latter is required in Section 271.002 of the Election Code.

This agreement was reviewed by EISD legal counsel.

Alternatives Considered:

We considered not holding a joint election, but the financial implications are beneficial for both parties.

WESTBANK COMMUNITY LIBRARY DISTRICT

1309 WESTBANK DRIVE
AUSTIN, TEXAS 78746

JAMES A. BANNEROT, PRESIDENT
PHONE (512) 327-8930
FAX (512) 327-2665

LIBRARY
PHONE (512) 327-3045
FAX (512) 327-3074

February 25, 2004

Nola Wellman, Ph.D., Superintendent
Members of the Board of Trustees
Eanes Independent School District
601 Camp Craft Road
Austin, TX 78746

BY HAND DELIVERY

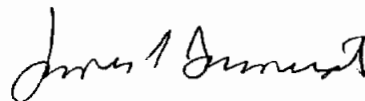
Re: Trustee Election -- May 15, 2004

Dear Dr. Wellman & Members of the Board:

As it did last year, the Westbank Community Library District again would like to conduct a joint election with the Eanes Independent School District. Due to the lack of available qualified personnel, I again recommend that we share election judges and clerks. Since our jurisdictional boundaries are different from yours (ours deleted the City of Austin), I suggest that we continue to have separate voter registration and separate ballot boxes. The terms of the election are stated in the Agreement for Joint Election, which I have signed with the authorization of the District Trustees. This Agreement contains the same terms that were approved in 2002 by your attorney (last year our election was cancelled because none of the candidates were challenged). I also enclose a proposed order for your consideration, since Section 271.002 of the Election Code requires the terms of the agreement for joint election to be stated in an order, resolution, or other official action adopted by the governing body of each participating political subdivision.

Please place this item on your agenda for your next Board meeting and please call me to confirm that you anticipate no problem obtaining the approval of your Board.

Yours truly,



James A. Bannerot
President, Westbank Community Library
District

JAB:dlm

Enclosures

cc: Don Fisher (by fax to 329-3630)
Beth Fox (by fax to 327-3074)

the Joint Agreement will facilitate the orderly conduct of the proposed election and will adequately and conveniently serve the voters within the boundaries of the District. Accordingly, the terms of the Joint Agreement are ratified and adopted by reference into this Order as if copied verbatim, and the president and other appropriate officers are authorized to carry out the election in accordance with the terms of the Joint Agreement or on such substantially similar terms as may be agreed between the appropriate officers and EISD.

Section 3. An election shall be held within the District on the 15th day of May 2004, between the hours of 7:00 a.m. and 7:00 p.m., at the following location: Valley View Elementary School, 1201 Capital of Texas Highway South, Austin, Texas 78746. At this location there shall be submitted the question of the election of three (3) trustees, who shall serve a two (2) year term.

Section 4. Voting in said election shall be by the use of paper ballots which shall be printed in both English and Spanish and which shall conform to the requirements of the Texas Election Code. Oral bilingual assistance shall be available during the election and may be obtained by contacting the Presiding Judge or the Alternate Presiding Judge of each Precinct. The ballots used in the election shall have printed thereon the names of all candidates for the office of trustee who, ballot at least forty-five (45) days prior to the election, have filed applications to have their names printed on the ballot and one (1) blank space for write-in vote for any candidate for the office of trustee. Each voter may vote for none, one, or two persons for trustee by placing an "X" in the square beside the person's or persons' names or by writing the name or names of a person or persons in the blank spaces provided.

Section 5. The president of the District or his designee, in collaboration with the representative of EISD, is authorized to appoint such election judges and other officials of said election as he in his sole discretion may deem necessary to carry out the election. The president of the District or the Presiding Judge of each Precinct may appoint, as they necessary, clerks to assist in the conduct of the election. Early voting in the election by personal appearance shall begin on Wednesday, April 28, 2004 and shall continue through Tuesday, May 11, 2004. The clerk for early voting shall be Donna Crain, or, if Donna Crain shall fail or cease to serve, such other person as the President shall appoint in her stead, and the place at which early voting shall be conducted is the Eanes Independent School District Administrative Office at 601 Camp Craft Road, Austin, Texas.

The Early Voting Clerk's mailing address to which ballot applications and ballots to be voted by mail may be sent is 601 Camp Craft Road, Austin, Texas 78746. The Early Voting Clerk shall keep the early voting place open from 8:00 a.m. to 5:00 p.m. on each day for early voting that is not a Saturday, a Sunday, or an official state holiday, and on election day, May 15, 2004 from 7:00 a.m. to 7:00 p.m.

The Presiding Judge for the election shall serve as the presiding judge of the Early Ballot Board. The members of the Early Ballot Board shall be appointed by the presiding judge of the Early Ballot Board in accordance with Section 87.002(b) of the Texas Election Code.

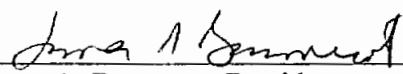
Section 6. The election shall be held and conducted and returns made of this Board of Trustees in accordance with the Texas Election Code.

Section 7. All qualified resident electors of the District shall be entitled to vote in the election.

Section 8. The Secretary of the Trustees is hereby directed to cause notice of this election to be published or posted in both Spanish and English in accordance with the requirements of the Texas Election Code. The notice shall be substantially in the form of Notice of Trustee Election attached hereto and made a part hereof for all purposes.

PASSED AND APPROVED the 25 day of February 2004.

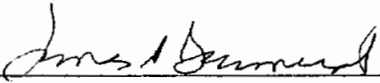
WESTBANK COMMUNITY LIBRARY
DISTRICT



James A. Bannerot, President
Board of Trustees

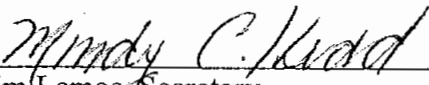
PASSED AND APPROVED the 25 day of February, 2004.

WESTBANK COMMUNITY LIBRARY DISTRICT



James A. Bannerot, President

ATTEST:



Mindy C. Kidd, Secretary
Board of Trustees

indy Kidd

AGREEMENT FOR JOINT ELECTION

This agreement ("this Agreement") is between the Eanes Independent School District ("EISD") and the Westbank Community Library District ("Westbank"). EISD and Westbank are both political subdivisions of the State of Texas and both have ordered or will order an election to be held on the same day. A large portion of the territory composing EISD and Westbank is common. The parties, therefore, wish to enter into this Agreement to hold a joint election for the election to be held on Saturday on Saturday, May 15, 2004.

The parties agree as follows:

1. The parties shall conduct their early voting jointly in the following respects: The early voting shall be conducted at a common place, being the EISD Administrative Building located at 601 Camp Craft Road, Austin, Texas 78746; both parties shall use the same early voting clerks; both parties shall make early voting available for the same times, being from 8:00 a.m. to 5:00 p.m. on each day that is not a Saturday, a Sunday, or an official state holiday, beginning on April 28, 2004 and continuing through May 11, 2004, and being from 7:00 a.m. to 7:00 p.m. on election day, May 15, 2004. Westbank either shall supply its own election clerks or shall reasonably compensate EISD if its clerks serve as clerks for Westbank. EISD shall appoint the presiding and alternate early voting ballot board judges, who shall serve EISD and Westbank, jointly. Westbank shall pay its fair share of costs and expenses of the shared personnel, as determined by EISD.

2. The election shall be held for both EISD and Westbank at the following location: Valley View Elementary School, 1201 Capital of Texas Highway South, Austin, Texas 78746.

The above polling place is within the territorial boundaries of EISD and within the territorial boundaries of Westbank. For the voting-day polling place, EISD shall appoint and provide election judges and clerks, who shall serve EISD and Westbank jointly. Westbank shall pay its fair share of costs and expenses of the shared personnel, as determined by EISD.

3. In all respects except as stated above, each party shall conduct its own election and shall not share common ballots, ballot boxes, election forms and records. However, the same counting clerks, in separate procedures, may count the ballots of both EISD and Westbank. EISD shall compensate all election officials, and Westbank shall reimburse EISD for the use of such officials' service in a reasonable amount as determined by EISD.

4. Should the EISD election be cancelled pursuant to Texas Election Code Sections 2.051-2.053, Westbank shall be responsible for all costs of the election. Should the Westbank election be cancelled pursuant to applicable law, EISD shall be responsible for all costs of the election.

Eanes Independent School District

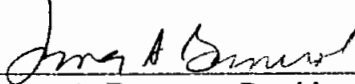
Dated: _____

By: _____

Nola Wellman, Ph.D., Superintendent

Westbank Community Library District

Dated: 2/25/04

By: 

James A. Bannerot, President

EANES INDEPENDENT SCHOOL DISTRICT

**Board Action # 15/04 Approve Credit Change Order for Westlake High School
Fire Line Improvements**

**Approve Credit Change Order for Valley View Re-Roofing
Project**

Date: March 31, 2004

To: Board of Trustees

From: Superintendent

Recommendation:

It is the Superintendent's recommendation that the Board of Trustees approve the Credit Change Order in the amount of \$94,010.41 for the Westlake High School fire lane improvements.

It is also recommended that the Board of Trustees approve the Credit Change Order for the Valley View Elementary re-roofing project in the amount of \$17,836.94.

Pertinent Facts:

The Westlake High School fire line improvements have been completed and all closeout documents have been submitted. The approval of this Change Order will result in a final project cost of \$216,388.59.

The re-roofing project has also been completed and all closeout documents have been submitted. The Change Order represents the final project cost of \$417,948.06.

Alternatives Considered:

No alternatives were considered based on the fact that both projects were in closeout stage.



Contract Administration
G701 Change Order

Distribution List:

Owner	<input type="checkbox"/>
Architect	<input type="checkbox"/>
Contractor	<input type="checkbox"/>
Field	<input type="checkbox"/>
Other	<input type="checkbox"/>

PROJECT (Name and address):
Eanes Independent School District
601 Camp Craft Road
Austin, Texas 78746

CHANGE ORDER NUMBER: 01
 DATE: February 18, 2004

TO CONTRACTOR (Name and address):
Baird/Williams Construction, LTD.
P. O. Box 917
Temple, Texas 76503-0917

ARCHITECT'S PROJECT NUMBER: 1443.01.107
 CONTRACT DATE: July 10, 2003

CONTRACT FOR: Westlake High School Fire Line
Improvements

THE CONTRACT IS CHANGED AS FOLLOWS: Construction Manager Savings Returned to Owner

(include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

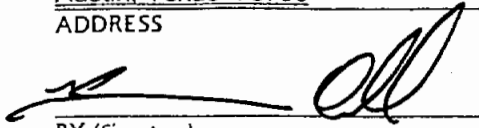
The original (Contract Sum) (Guaranteed Maximum Price) was	\$ <u>310,399.00</u>
The net change by previously authorized Change Orders	\$ <u>-0-</u>
The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was	\$ <u>310,399.00</u>
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) <u>decreased</u> (decreased) (<u>unchanged</u>) by this Change Order in the amount of	\$ <u>94,010.41</u>
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be	\$ <u>216,388.59</u>
The Contract Time will be (increased) (decreased) (<u>unchanged</u>) by (<u>0</u>) days.	
The date of Substantial Completion as of the date of this Change Order therefore is <u>August 18, 2003</u>	

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT (Firm name)

SHW GROUP, LLP
8200 N. Mopac Expy., Ste. 280
Austin, Texas 78759
ADDRESS



BY (Signature)

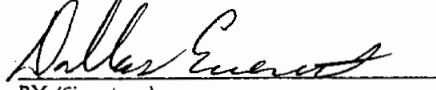
(Typed name)

Thomas R. Oehler, AIA

DATE

CONTRACTOR (Firm name)

Baird/Williams, LTD.
P. O. Box 917
Temple, Texas 76503-0917
ADDRESS



BY (Signature)

DALLAS EVERETT
(Typed name)

2/19/04

DATE

OWNER (Firm name)

Eanes Independent School District
601 Camp Craft Road
Austin, Texas 78746
ADDRESS

BY (Signature)

(Typed name)

DATE

CAUTION: You should sign an original AIA Contract Document. An original assures changes will not be obscured.



**Contract Administration
G701 Change Order**

Distribution List:

Owner	<input type="checkbox"/>
Architect	<input type="checkbox"/>
Contractor	<input type="checkbox"/>
Field	<input type="checkbox"/>
Other	<input type="checkbox"/>

PROJECT (Name and address):
Eanes Independent School District
601 Camp Craft Road
Austin, Texas 78746

CHANGE ORDER NUMBER: 01
DATE: February 18, 2004

TO CONTRACTOR (Name and address):
Baird/Williams Construction, LTD.
P. O. Box 917
Tempole, Texas 76503-0917

ARCHITECT'S PROJECT NUMBER: 1443.01.107
CONTRACT DATE: July 10, 2003

CONTRACT FOR: Westlake High School Fire Line
Improvements

THE CONTRACT IS CHANGED AS FOLLOWS: Construction Manager Savings Returned to Owner

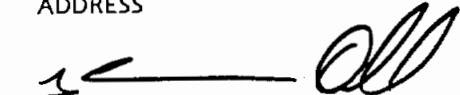
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

The original (Contract Sum) (Guaranteed Maximum Price) was	\$ <u>310,399.00</u>
The net change by previously authorized Change Orders	\$ <u>-0-</u>
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The (Contract Sum) (Guaranteed Maximum Price) will be (increased) <u>decreased</u> (decreased) (unchanged) by this Change Order in the amount of	\$ <u>94,010.41</u>
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be	\$ <u>216,388.59</u>
The Contract Time will be (increased) (decreased) (unchanged) by (<u>0</u>) days.	
The date of Substantial Completion as of the date of this Change Order therefore is <u>August 18, 2003</u>	

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.


NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT (Firm name)
SHW GROUP, LLP
8200 N. Mopac Expy., Ste. 280
Austin, Texas 78759
ADDRESS


BY (Signature)

(Typed name)
Thomas R. Oehler, AIA
DATE

CONTRACTOR (Firm name)
Baird/Williams, LTD.
P. O. Box 917
Temple, Texas 76503-0917
ADDRESS


BY (Signature)

DALLAS EVERETT
(Typed name)
2/19/04
DATE

OWNER (Firm name)
Eanes Independent School District
601 Camp Craft Road
Austin, Texas 78746
ADDRESS

BY (Signature)

(Typed name)

DATE

CAUTION: You should sign an original AIA Contract Document. An original assures changes will not be obscured.



**Contract Administration
G701 Change Order**

Distribution List:

Owner	<input type="checkbox"/>
Architect	<input type="checkbox"/>
Contractor	<input type="checkbox"/>
Field	<input type="checkbox"/>
Other	<input type="checkbox"/>

PROJECT (Name and address):
Eanes Independent School District
601 Camp Craft Road
Austin, Texas 78746

CHANGE ORDER NUMBER: 01
DATE: February 18, 2004

TO CONTRACTOR (Name and address):
Baird/Williams Construction, LTD.
P. O. Box 917
Tempole, Texas 76503-0917

ARCHITECT'S PROJECT NUMBER: 1443.01.107
CONTRACT DATE: July 10, 2003

CONTRACT FOR: Westlake High School Fire Line
Improvements

THE CONTRACT IS CHANGED AS FOLLOWS: Construction Manager Savings Returned to Owner

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

The original (Contract Sum) (Guaranteed Maximum Price) was	\$ 310,399.00
The net change by previously authorized Change Orders	\$ -0-
The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was	\$ 310,399.00
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) <u>decreased</u> (decreased) (unchanged) by this Change Order in the amount of	\$ 94,010.41
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be	\$ 216,388.59
The Contract Time will be (increased) (decreased) (unchanged) by (0) days.	
The date of Substantial Completion as of the date of this Change Order therefore is <u>August 18, 2003</u>	

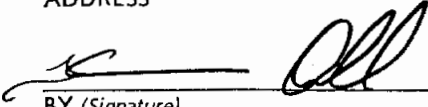
NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT (Firm name)

SHW GROUP, LLP
8200 N. Mopac Expy., Ste. 280
Austin, Texas 78759

ADDRESS



BY (Signature)

(Typed name)

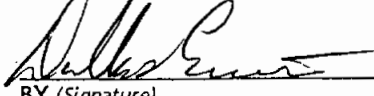
Thomas R. Oehler, AIA

DATE

CONTRACTOR (Firm name)

Baird/Williams, LTD.
P. O. Box 917
Temple, Texas 76503-0917

ADDRESS



BY (Signature)

Dallas Everett
(Typed name)

2/19/04

DATE

OWNER (Firm name)

Eanes Independent School District
601 Camp Craft Road
Austin, Texas 78746

ADDRESS

BY (Signature)

(Typed name)

DATE

CAUTION: You should sign an original AIA Contract Document. An original assures changes will not be obscured.

BAIRD/WILLIAMS CONSTRUCTION, LTD.

BWC

900 W. IRVIN - BOX 917 / TEMPLE, TEXAS 76503-0917
 (254) 773-3499 FAX (254) 773-3548

DATE: 02/19/04
 TO: EANES ISD

JOB NO:
JOB NAME: FIRE LINE IMPROVEMENTS TO WESTLAKE HIGH SCHOOL
JOB LOCATION: AUSTIN, TEXAS
RE:

ATTEN: CHUCK TIECHNER

GENTLEMEN:
 WE ARE SENDING YOU HEREWITH UNDER SEPARATE COVER THE FOLLOWING ITEMS:

- | | | |
|---|--|---|
| <input type="checkbox"/> PLANS | <input type="checkbox"/> SHOP DRAWINGS | <input type="checkbox"/> PURCHASE ORDER |
| <input type="checkbox"/> SPECIFICATIONS | <input type="checkbox"/> SAMPLES | <input type="checkbox"/> COPY OF LETTER |
| <input type="checkbox"/> TRACINGS | <input type="checkbox"/> CATALOGUE CUTS | <input type="checkbox"/> OTHER: |
| <input type="checkbox"/> PRINTS | <input checked="" type="checkbox"/> CHANGE ORDER | <input type="checkbox"/> OTHER: |

COPIES	DATED	NO	DESCRIPTION
3			CHANGE ORDER # 1 - CM SAVINGS RETURNED TO OWNER
			PLEASE SIGN AND RETURN TWO COPIES TO OUR OFFICE.

THESE ARE TRANSMITTED AS CHECKED BELOW:

- | | | |
|---|---|---|
| <input type="checkbox"/> FOR APPROVAL | <input type="checkbox"/> APPROVED AS SUBMITTED | <input type="checkbox"/> SUBMIT COPIES FOR DISTRIBUTION |
| <input type="checkbox"/> FOR YOUR USE | <input type="checkbox"/> APPROVED AS NOTED | <input type="checkbox"/> RESUBMIT COPIES FOR APPROVAL |
| <input type="checkbox"/> AS REQUESTED | <input type="checkbox"/> RETURNED FOR CORRECTIONS | <input type="checkbox"/> RETURN CORRECTED COPIES |
| <input type="checkbox"/> FOR REVIEW AND COMMENT | <input type="checkbox"/> OTHER: | <input type="checkbox"/> OTHER: |
| <input type="checkbox"/> FOR BIDS DUE , 19 | | <input type="checkbox"/> PRINTS RETURNED AFTER LOAN TO US |

REMARKS:

COPY TO: FILE, FIELD, BLAIR WILLIAMS, CHRIS BRITT

SIGNED: 
 DALLAS EVERETT

ORIGINAL FILE COPY BACKUP FILE COPY JOB COPY



Contract Administration G701 Change Order

Owner	<input type="checkbox"/>
Architect	<input type="checkbox"/>
Contractor	<input checked="" type="checkbox"/>
Field	<input type="checkbox"/>
Other	<input type="checkbox"/>

PROJECT (Name and address):
Re-roofing of Valley View Elementary School
1201 Capital of Texas Highway
Austin, Texas 78746

CHANGE ORDER NUMBER: 01
 DATE: 12-15-03

TO CONTRACTOR (Name and address):

ARCHITECT'S PROJECT NUMBER: 1443.01.133
 CONTRACT DATE: May 19, 2003

CONTRACT FOR: Re-roofing

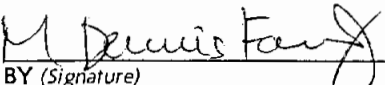
THE CONTRACT IS CHANGED AS FOLLOWS:


(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
Construction Manager Savings returned to EISD

The original (Contract Sum) (Guaranteed Maximum Price) was	\$ <u>435,785.00</u>
The net change by previously authorized Change Orders	\$ <u>-0-</u>
The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was	\$ <u>435,785.00</u>
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order in the amount of	\$ <u>(17,836.94)</u>
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be	\$ <u>417,948.00</u> <i>300</i>
The Contract Time will be (increased) (decreased) (unchanged) by (<u>0</u>) days.	<u>417,948.00</u>
The date of Substantial Completion as of the date of this Change Order therefore is <u>August 8, 2003</u>	

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

SHW Group, Inc.
 ARCHITECT (Firm name)
8200 N. Mopac Expy., Suite 280
Austin, Texas 78759
 ADDRESS

 BY (Signature)
M. Dennis Farr, AIA
 (Typed name)
12-15-03
 DATE

Baird Williams Construction
 CONTRACTOR (Firm name)
P. O. Box 917
Temple, Texas 76503
 ADDRESS

 BY (Signature)
W. BAIRD WILLIAMS
 (Typed name)
1-12-04
 DATE

Eanes I.S.D.
 OWNER (Firm name)
601 Camp Craft Road
Austin, Texas 78746
 ADDRESS
 BY (Signature)
 (Typed name)
 DATE

CAUTION: You should sign an original AIA Contract Document. An original assures changes will not be obscured.



Contract Administration
G701 Change Order

Distribution List:

Owner	<input checked="" type="checkbox"/>
Architect	<input type="checkbox"/>
Contractor	<input type="checkbox"/>
Field	<input type="checkbox"/>
Other	<input type="checkbox"/>

PROJECT (Name and address):
Re-roofing of Valley View Elementary School
1201 Capital of Texas Highway
Austin, Texas 78746

CHANGE ORDER NUMBER: 01
DATE: 12-15-03

TO CONTRACTOR (Name and address):

ARCHITECT'S PROJECT NUMBER: 1443.01.133
CONTRACT DATE: May 19, 2003

CONTRACT FOR: Re-roofing

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
Construction Manager Savings returned to EISD

The original (Contract Sum) (Guaranteed Maximum Price) was	\$ 435,785.00
The net change by previously authorized Change Orders	\$ -0-
The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was	\$ 435,785.00
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order in the amount of	\$ (17,836.94)
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be	\$ 417,948.00
The Contract Time will be (increased) (decreased) (unchanged) by (0) days.	417,948.06 <i>new</i>
The date of Substantial Completion as of the date of this Change Order therefore is	<u>August 8, 2003</u>

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

SHW Group, Inc.
ARCHITECT (Firm name)
8200 N. Mopac Expy., Suite 280
Austin, Texas 78759
ADDRESS

M. Dennis Farr
BY (Signature)
M. Dennis Farr, AIA
(Typed name)
12-15-03
DATE

Baird Williams Construction
CONTRACTOR (Firm name)
P. O. Box 917
Temple, Texas 76503
ADDRESS

W. Blair Williams
BY (Signature)
W. Blair Williams
(Typed name)
1-12-04
DATE

Eanes I.S.D.
OWNER (Firm name)
601 Camp Craft Road
Austin, Texas 78746
ADDRESS

BY (Signature)

(Typed name)

DATE

CAUTION: You should sign an original AIA Contract Document. An original assures changes will not be obscured.



Contract Administration
G701 Change Order

Distribution List:

Owner	<input type="checkbox"/>
Architect	<input checked="" type="checkbox"/>
Contractor	<input type="checkbox"/>
Field	<input type="checkbox"/>
Other	<input type="checkbox"/>

PROJECT (Name and address):
Re-roofing of Valley View Elementary School
1201 Capital of Texas Highway
Austin, Texas 78746

CHANGE ORDER NUMBER: 01
DATE: 12-15-03

TO CONTRACTOR (Name and address):

ARCHITECT'S PROJECT NUMBER: 1443.01.133
CONTRACT DATE: May 19, 2003

CONTRACT FOR: Re-roofing

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
Construction Manager Savings returned to EISD

The original (Contract Sum) (Guaranteed Maximum Price) was	\$ 435,785.00
The net change by previously authorized Change Orders	\$ -0-
The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was	\$ 435,785.00
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order in the amount of	\$(17,836.94)
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be	\$ 417,948.00 ^{BW}
The Contract Time will be (increased) (decreased) (unchanged) by (0) days.	417,948.00
The date of Substantial Completion as of the date of this Change Order therefore is	<u>August 8, 2003</u>

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

SHW Group, Inc.
ARCHITECT (Firm name)
8200 N. Mopac Expy., Suite 280
Austin, Texas 78759
ADDRESS

M. Dennis Farr
BY (Signature)
M. Dennis Farr, AIA
(Typed name)
12-15-03
DATE

Baird Williams Construction
CONTRACTOR (Firm name)
P. O. Box 917
Temple, Texas 76503
ADDRESS

W. Blackwilliams
BY (Signature)
W. Blackwilliams
(Typed name)
1-12-04
DATE

Eanes I.S.D.
OWNER (Firm name)
601 Camp Craft Road
Austin, Texas 78746
ADDRESS

BY (Signature)

(Typed name)

DATE

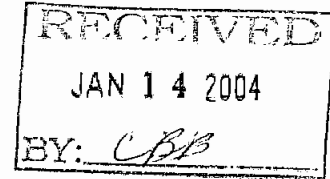
CAUTION: You should sign an original AIA Contract Document. An original assures changes will not be obscured.

BAIRD/WILLIAMS CONSTRUCTION, LTD.

BWC

January 13, 2004

Cheryl Barrios
Eanes ISD
601 Camp Craft Rd.
Austin, TX 78746-6512



Re: Change Order for Valley View Elementary
Eanes ISD
Austin, Texas

Dear Cheryl,

Attached is Change Order No.1 on the Valley View Elementary School Re-Roof project. Please sign all three copies and return one executed copy to our office for our files.

Please note that after a conversation with Dennis Farr of SHW Group Architects, Baird/Williams Construction did change the new contract sum to align with the deduction indicated on the change order, which will make the total contract price \$417,948.06 in order that we be as accurate as possible for your auditors.

If there should be any problems or questions, please contact this office.

Regards,

BAIRD/WILLIAMS CONSTRUCTION, LTD.

A handwritten signature in black ink, appearing to read "W. Blair Williams".

W. Blair Williams

WBW/rc

cc: Dennis Farr - SHW
File

EANES INDEPENDENT SCHOOL DISTRICT

Board Action # 16/04 Approve Bridge Point Booster Club Donation of \$45,000 for Installation of Additional Walkway Canopy at Parent Pickup Area

Date: March 31, 2004

To: Board of Trustees

From: Superintendent

Recommendation:

It is the Superintendent's recommendation that the Board of Trustees accept a donation in the amount of \$45,000 for the Bridge Point Booster Club to cover the cost of an additional walkway canopy at the student pickup area.

Pertinent Facts:

The campus currently has a walkway canopy at the bus pickup area. However, the Booster Club is desirous of having the student pickup area protected in a like manner. The proposed canopy would be similar in design and color to match the existing facility.

Alternatives Considered:

Consideration was given to not installing the canopy, but the benefits to students and parents made it worth accepting the donation.

EANES INDEPENDENT SCHOOL DISTRICT

Board Action # 17/04 Complete Ballots for Region XIII Education Service Center Board of Directors Election 2004

Date: March 31, 2004

To: Board of Trustees

From: Superintendent

Pertinent Facts:

The Board is being asked to vote on the candidates running for Place 3 and Place 6 on the Region XIII Board of Directors. Information concerning the candidates is included in your packet. The ballots will be sealed and mailed to Region XIII to be tallied.

Alternatives Considered:

No alternatives were available to consider.

Resumé

William Charles Akins

1803 Astor Place
Austin, TX 78721
926-3262

EDUCATION:

- Graduate of the Austin Public Schools
Blackshear Elementary School
Kealing Junior High School
L. C. Anderson High School
- Huston-Tillotson College, 1954 – B.A. Degree
- Prairie View A & M University, 1963 – M.A. Degree
- Southwest Texas State University, 1969 – Admin. Certification
- Huston-Tillotson College, 1982, Honorable Doctorate Degree
- Further Study – University of Iowa

PROFESSIONAL POSITIONS:

Teacher

Booker T. Washington High School, Marlin, Texas
L. C. Anderson High School, Austin, Texas
A. S. Johnston High School, Austin, Texas

Administrative Dean

A. S. Johnston High School, Austin, Texas

Assistant Principal

L. C. Anderson High School, Austin, Texas
Sidney Lanier High School, Austin, Texas

Principal

New L. C. Anderson High School, Austin, Texas 1973-1982

Central Office Positions 1982-2000

Assistant Superintendent, School and Community Relations, Austin ISD
Associate Superintendent for Business Support Services, Austin ISD
Associate Superintendent for Comprehensive Planning, Austin ISD
Associate Superintendent for Development & Community Partnerships, Austin ISD
Retired from Austin ISD – June 2000

W. Charles Akins, a native of Austin served in the Austin ISD for 41 years, as a teacher and administrator. His career spanned through the development of equal educational

opportunity for all children. In 1964, as Austin ISD began to integrate its teaching faculty, he was selected to be the first African American teacher to teach in a desegregated high school. He was assigned to Johnston High School where he sponsored the Boys Service Club and became the first Dean of Boys.

In 1973, he was selected as the first principal of the new L. C. Anderson High School, where he served until 1982.

In April 1998, the Austin ISD Board of Trustees voted to name Austin's newest high school in his honor. The W. Charles Akins High School opened its doors to students in August 2000.

Dr. Akins has received several community awards during his career, among them:

- The Whitney Young Award – Urban League
- V.F.W. Community Service Citation
- Jack and Jill of America Service Award
- Huston-Tillotson College Alumni
- Selected to the Austin Adopt-A-School Hall of Honor

He has served on the Board of Directors for several organizations, among those:

- Junior Achievement of Central Texas
- The Boys & Girls Club
- Keep Austin Beautiful
- Partners in Education

He presently serves as chair of the Texas Secondary Committee for the Southern Association of Colleges and Schools.

He is married to Estella Akins, a retired teacher, and they have two adult daughters and two grandchildren.

CORLEA S. PLOWMAN

612 East College Street, Seguin, Texas 78155 • 830-372-3826 • corlea@satx.rr.com • www.the-cia.net/users/corlea

Award winning educator skilled in business, management, communication, technology and instruction. Trusted advisor to executive teams, both professional and volunteer. Managed employees and volunteers in a variety of public and private organizations. Experienced directing successful internal/external communications, media relations/crisis PR, and marketing programs. Well traveled and able to deal with cultural differences. Adapt at adjusting to change and overcoming barriers. Background includes leadership positions in various organizations, administrative responsibilities and grades 8-12 classroom experience.

Areas of Expertise

- Developing and Organizing Strategic Plans and Critical Evaluation
- Using technology: Hardware and Software
- Dealing with numbers
- Communication at all levels of an organization
- Explaining concepts and plans

Selected Achievements

Earned most money to date for event and developed complete set of notebooks for future chairmen: Directed two-day event on Royal Air Force Base Alconbury (England) featuring more than 100 merchants from throughout England and Europe. Held in an airplane hangar, the event earned the most money from a bazaar in the Officers' Wives Club 14-year history. Gross was more than \$170,000 and OWC earned 10 percent. All committee chairmen completed information to forward to future event chairmen.

Contracted with appropriate service providers and oversaw extensive renovation and restoration of two-story home built in 1915. Contracted with builders, plumbers, electricians and painters to construct 500-square-foot addition. Oversaw renovations/restoration of electrical and plumbing systems 25 years earlier.

Created new image for state newsletter, posted convention photos on the web and developed state press kit: Updated Texas newsletter (*Lone Star News*) for state organization of The Delta Kappa Gamma Society International. Revamped layouts, use of color and photo coverage. Initiated *Lone Star News* web site, posting more than 700 convention photos. Created press kit and state informational flyer for local chapters to use. Wrote and sent press releases to appropriate media concerning state conventions, election of officers and initiation of state honorary members (Sen. Kay Bailey Hutchison, Grace Shore and Janice Woods Windle).

Planned and conducted successful Area Workshop: Raised Area Workshop attendance to more than 210 as one of 18 area coordinators for Texas organization of The Delta Kappa Gamma Society International. Attendees from 19 area chapters came to Seguin from as far away as Marble Falls, Llano, Wimberley and Brenham.

Served on Board of Directors: Sat on Newport News (VA) Girl Scout Council Board of Directors. Represented Newport News council during reorganization of area structure to include Norfolk, Virginia Beach, Hampton and Newport News councils. Member of for Tidewater (VA) Girl Scout Council. Served on Newport News Educators' Credit Union Board of Directors for two terms.

Professional Associations

Texas Retired Teachers Association (2002-present), Parent-Teacher Association, National Education Association, Texas State Teachers Association, Seguin Educators Association (SEA president- 1998-2000). Association of Supervision and Curriculum Development (1989-present).

Career Highlights

Business Services Administrator:

- **The Delta Kappa Gamma Society International, Austin, Texas, January 2004-present:** Manage business services operations and headquarters building with responsibilities relating to finance and accounting, human resources, building management and information systems. Administer building near capitol with 20 staff members, serving 132,000 key women educators in 14 countries.

Student Publication Sponsor and Classroom Teacher:

- **Seguin High School, Seguin, Texas, 1991-2002:** Taught all levels of 10-12 grade English (including Gifted and Talented), speech and sophomore Humanities. Served as computer champion/liaison for English Department (26 teachers); set up two department computer labs. Sponsored Odyssey of the Mind group.
- **La Vernia High School, La Vernia, Texas, 1987-91:** Taught English 10 and journalism. Sponsored self-supporting student newspaper, Quill and Scroll (journalism honorary), One-Act Play, and prize-winning University Interscholastic League speech and drama events.
- **Department of Defense Dependent Schools, United Kingdom, RAF Alconbury High School, 1982-86:** taught social studies, English 10 & 11, humanities, speech, journalism. Sponsored self-supporting student newspaper, yearbook and literary magazine.
- **Judson High School, Converse, Texas 1971-75:** Taught English 10 and journalism. Sponsored self-supporting student newspaper and yearbook and Quill and Scroll. Created curriculum for Journalism II and III. Designed journalism complex for new Language Arts/Library Building. Worked with architect and builders in construction of darkroom, specialized classroom, offices, and production spaces for yearbook and newspaper.
- **Rantoul Middle School, Rantoul, Illinois, 1970-71:** Taught eighth grade language arts and sponsored monthly student newspaper.
- **Central High School, Aurora, Colorado, 1967-70:** Taught English/journalism. Sponsored student self-supporting newspaper and yearbook, including supervision of all aspects of offset production.

Newport News Public Schools, Newport News, Virginia, 1976-83:

- **Public Information Coordinator, 1978-82:** Assisted in preparation of \$61 million budget. Planned, developed and implemented a comprehensive public information program aimed at continuously informing external and internal publics of the school division's plans and activities. Supervised and coordinated preparation of all division-wide publications. Coordinated news media relations, including preparing news releases, arranging radio-television appearances and assisting reporters in gathering information.
- **Production Specialist, 1976-78:** Designed brochures, programs, handbooks and related materials, including layout, artwork, copy and graphics. Organized and conducted workshops. Prepared slide-tape presentations.

Editor/Photographer:

- **Texas Organization of The Delta Kappa Gamma Society International, July 2001- 2004:** Prepare 16-page quarterly issues of state newsletter for 16,000 members. Oversee printing and distribution.

General Contractor:

- **2002-03:** Contracted with builders, plumbers, electricians and painters to construct addition to two-story home built in 1915. Second floor addition stretches over driveway and contains two bathrooms and a closet.
- **1986-88:** Contracted with appropriate service providers and oversaw extensive renovation and restoration of home, including gutting and updating kitchen and heating and air conditioning.

Education, Professional Development, Awards

Master of Science in Management, Troy State University, Europe (1984) 4.0 average

Bachelor of Arts, English and Journalism majors. Lifetime Texas Teaching Certificate, Texas Christian University (1967). Continuing education (recent): Using Photoshop by Adobe (2002, adv. Program 2003).

Awards include Outstanding Teacher Award (nominated by former students 2002, 2004), Texas Outstanding Humanities Teacher (1998), Department of Defense Dependent Schools Outstanding Performance (1984, 1985).

Nancy K. Ohlendorf

12815 Woodmere
Austin, TX 78729

(512) 258-5063
nkohlendorf@austin.rr.com

Education **Master of Business Administration**
The University of Texas at Austin

Bachelor of Science in Education
The University of Texas at Austin

Professional Positions

United Way Capital Area, 2002-Present
Vice President of Operations

Business Masters of Austin, 1993-2002
Owner, financial and personnel services for small business

Texas House of Representatives 1990
Legislative Assistant for Education

Publications/Papers

"Rewarding a Job Well Done," Texas Lone Star, Vol. 6, No. 5, May 1988, pgs 27-28

"Administrator Merit Pay in Texas Public Schools," written in cooperation with TASB
Personnel Services, 1988

Community Activities

Region XIII Education Service Center Board of Directors, 1993-Present
President, 2001-2003
Vice President, 1999-2001

Williamson County Juvenile Services Citizens Advisory Board, 1993-1996

McNeil High School Site Based Management Committee, 1992-1996

Texas Girls' State, State Government Education Coordinator, 1994

Round Rock ISD Board of Trustees, 1983-1991
President, 1986-1987 and 1987-1988
Vice-president, 1985-1986 and 1988-1989

Round Rock ISD Partners in Education Advisory Committee, 1986-1988

Round Rock ISD Council of PTA's, President, 1981-1983

Forest North PTA, President, 1980-1981

Professional Organizations

Texas PTA, Life Member

Family Husband: Michael Ohlendorf, Married 34 years
3 children

Nancy K. Ohlendorf

12815 Woodmere
Austin, TX 78729

(512) 258-5063
nkohlendorf@austin.rr.com

February 24, 2004

Dear School Board Member,

During the month of March, you will vote for two positions on the Region XIII Education Service Center Board of Directors. I am the incumbent for Place 6, and I am asking for your support. I have experience in both business and education, and I sincerely wish to continue to work with Region XIII on your behalf.

ESC boards, like school boards, are enriched by members who have experience beyond the education arena. My experience in business, both academically and as a business owner, has given me an important business perspective and a knowledge of sound and responsible business practices. As a business oriented director, I will continue to closely monitor and guide Region XIII's efficiency as well as its effectiveness.

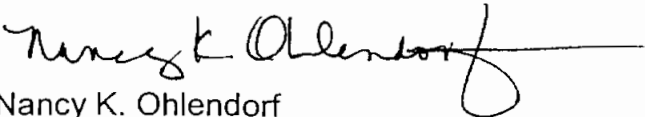
Throughout my years of service as a director, Region XIII ESC has consistently received high marks from the superintendents in our region and from the Commissioners of Education. Through the leadership of Dr. Pat Pringle, we have been able to attract an outstanding staff which is committed to the continued improvement of student performance in our region. Through sound fiscal management we have been able to build a new technology and training center so that we may serve your district's staff more effectively.

Education Service Centers across the state are under close scrutiny by the legislature. Our continued ability to provide crucial services to your district must be preserved. I offer experienced leadership and a thorough understanding of ESC structure and management that will help guide us through the coming three years.

Having served on my local school board for eight years, I understand the difficult job you have meeting the needs of your district. Finding solutions to inadequate funding, fast growth, increasing demands from the state, and rapidly changing technology makes successful school district management an enormous challenge. If elected, I will continue to conscientiously work to support you in meeting these challenges.

I ask for your support and your vote so that I may continue to serve you. If you have any questions, please contact me at (512) 258-5063 or at nkohlendorf@austin.rr.com.

Sincerely yours,



Nancy K. Ohlendorf

EANES INDEPENDENT SCHOOL DISTRICT

Board Action # 18/04 Approve Local Policies in TASB Localized Policy Manual Update 71

Date: March 31, 2004

To: Board of Trustees

From: Superintendent

Recommendation:

It is the Superintendent's recommendation that the Board of Trustees approve the local policies contained in Update 71 with the exception of local policy FNG which is being presented with revisions in Action Item 20.

Pertinent Facts:

Update 71 encompasses high profile legislation and is the first of two post-legislative updates. The Board members receive a document entitled *Vantage Points* with each update. *Vantage Points* offers an overview of the specific update without the technical detail of the Explanatory Notes. The updates usually contain both state and local policies, however, by law the Board can only make revisions or corrections to the local policies.

Alternatives Considered:

No alternatives were considered.

EANES INDEPENDENT SCHOOL DISTRICT

Board Action # 19/04 Approve Revisions to Local Policy CV – Facilities Construction

Date: March 31, 2004

To: Board of Trustees

From: Superintendent

Recommendation:

It is the Superintendent's recommendation that the Board of Trustees approve the revisions to local policy CV – Facilities Construction.

Pertinent Facts:

This policy was brought to the Board last month for a first reading. The suggested revisions are not substantive but more of a housecleaning nature.

Alternatives Considered:

No alternatives were considered.

FACILITIES CONSTRUCTION

CV
(Local)

DRAFT 2/17/04

COMPLIANCE WITH
LAW

The Superintendent shall be responsible for establishing procedures that ensure that all school facilities within the District comply with applicable laws and local building codes.

CONSTRUCTION
CONTRACTS

Prior to advertising, the Board shall determine the project delivery/contract award method to be used for each construction contract valued at or above \$25,000. To assist the Board, the Superintendent shall recommend the project delivery/contract award method that he or she determines provides the best value to the District. [See CV series]

For construction contracts valued at or above \$25,000, the Superintendent shall also submit the resulting contract to the Board for approval. Lesser expenditures for construction and construction-related materials or services shall be at the discretion of the Superintendent and consistent with law and policy. [See also CH]

PROJECT
ADMINISTRATION

All construction projects shall be administered by the Superintendent of designee.

The Superintendent shall keep the Board informed concerning construction projects and also shall provide information to the general public.

CHANGE ORDERS

~~Change orders shall be approved by the Board or its designee prior to any changes being made in the approved plans or the actual construction of the facility.~~

All requests for change orders shall be submitted on the District form, and shall include project, project number, vendor, project description, location, and other information as requested. The Superintendent and the Executive Director of Facilities Management shall review and sign the change order form.

Proposed limits for change orders shall pertain to safety, health, and critical path time lines. Change orders requiring a change in scope shall be reviewed by a committee of the Board and approve according to

the following cost limits. Approval authority for change orders shall be determined by the following cost limits:

<u>Executive Director of Facilities Management</u>	<u>\$ 5,000</u>
<u>Superintendent</u>	<u>\$ 10,000</u>
<u>Board Committee</u>	<u>\$ 25,000</u>

All change orders shall be communicated to the Board in a timely fashion. Safety and health issues shall be addressed and communicated to the Board as soon as possible.

FINAL PAYMENT

Final payments for construction work and/or supervision of such work in the District shall not be made until the work has been completed and accepted by the Board

EANES INDEPENDENT SCHOOL DISTRICT

Board Action # 20/04 Approve Revisions to Local Policy FNG – Student Rights and Responsibilities: Student and Parent Complaints

Date: March 31, 2004

To: Board of Trustees

From: Superintendent

Recommendation:

It is the Superintendent's recommendation that the Board of Trustees approve the revisions to local policy FNG – Student Rights and Responsibilities: Student and Parent Complaints.

Pertinent Facts:

Local policy FNG was presented as part of Update 71. The policy was reviewed by the Superintendent's Cabinet and the attached documents represents revisions that were deemed appropriate. In an effort to simplify the process, forms were developed to allow the person filing the complaint to work through the process in a timely manner.

Alternatives Considered:

Consideration was given to a number of formatting styles and the attached represents what was considered the most informative.

STUDENT RIGHTS AND RESPONSIBILITIES:
STUDENT AND PARENT COMPLAINTS

FNG
(LOCAL)

The purpose of this policy is to secure at the lowest possible administrative level, prompt and equitable resolution of student or parent complaints. Except as provided below, all student or parent complaints shall be presented in accordance with this policy.

CERTAIN
COMPLAINTS
EXCLUDED

Complaints regarding certain topics are addressed by other specific policies or other documents that modify this complaint process or require an alternative process:

1. Discrimination on the basis of gender: FB;
2. Sexual abuse or sexual harassment of a student: FNCJ;
3. Loss of credit on the basis of attendance: FEC;
4. Teacher removal of a student for disciplinary reasons: FOAA;
5. Removal of a student to a disciplinary alternative education program: FOAB;
6. Expulsion of a student: FOD and the Student Code of Conduct;
7. Identification, evaluation, or educational placement of a student with a disability within the scope of Section 504; FB;
8. Identification, evaluation, or educational placement of a student with a disability within the scope of IDEA: EHBA and the parents' rights handbook provided to parents of all students referred to special education;
9. Instructional materials: EFA;
10. On-campus distribution of nonschool materials to students: FMA; and
11. Complaints against District peace officers: CKE.

GENERAL
PROVISIONS

Unless otherwise provided by a policy referenced above, all complaints filed by students or parents shall be ~~entitled to~~ heard at informal conferences with administrators in an effort to resolve their complaints. In most circumstances in which a complaint involves a problem with a teacher, the student or parent shall be expected to discuss the matter with the teacher before requesting a conference with the principal at Level One.

Complaints must be submitted in writing at Level One on District complaint forms. Documents may be attached to the initial filing. The complaint must include a requested remedy. Once the complaint is filed, the complaint may not be amended and new material may not be added to the same complaint after the initial filing.

All complaints arising out of an event or related series of events must be addressed in a single complaint. A parent or student may not bring separate or serial complaints concerning events about which the individual has complained previously.

The student or parent may be represented by ~~an adult~~ any person at any level of the complaint.

For purposes of this policy, "days" shall mean calendar days but do not include general District holidays.

For purposes of this policy, "receipt" shall mean the actual receipt of the item to be received or, if the item is mailed, three days after deposit of the item in the mail, postage prepaid, addressed to the official address of the District or to the address provided by the parent or student on the complaint form.

Announcement of a decision in the student's or parent's presence shall constitute communication of the decision.

Time is of the essence in this policy. Time deadlines may be extended by agreement of the parties, however.

LEVEL ONE

A student or parent who has a complaint ~~shall request a~~ must file a written complaint requesting a Level One conference with the ~~principal~~ immediate supervisor of the person who is the subject of the complaint within 15 days of the time the student or parent knew, or should have known, of the event or series of events causing the complaint. The ~~principal~~ supervisor shall hold a conference with the student or parent within seven days receipt of the request. The ~~principal~~ supervisor shall have seven days following the conference within which to respond.

LEVEL TWO

If the outcome of the Level One conference ~~with the principal~~ is not to the student's or parent's satisfaction or the time for a response has expired, the student or parent may request a conference with the Superintendent or designee. The request shall be in writing and must be filed within seven days following receipt of a response or, if no response is received, within seven days of the response deadline. The Superintendent or designee shall hold the conference within seven days after receiving the request.

~~Prior to or at the time of the conference, the student or parent shall submit a written complaint that includes the student's or parent's signed statement of the complaint, any evidence in its support, the solution sought, and the date of the conference with the principal. The Superintendent or designee shall have seven days following the conference within which to respond.~~

LEVEL THREE If the outcome of the conference with the Superintendent or designee is not to the student's or parent's satisfaction or if the time for a response has expired, the student or parent may submit to the Superintendent or designee a request to place the matter on the agenda of a future Board meeting. The request shall be in writing and must be filed within seven days of the response or, if no response is received, within seven days of the response deadline.

The Superintendent shall inform the student or parent of the date, time, and place of the meeting at which the matter is on the agenda.

The presiding officer of the Board shall establish a reasonable time limit for complaint presentations. The District shall make an audiotape record of the Level Three proceeding before the Board. The Board shall hear the complaint and shall then make and communicate its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting.

CLOSED
MEETING

If the complaint involves concerns or charges regarding an employee or a student, it shall be heard by the Board in closed meeting unless ~~the employee to whom the complaint pertains requests~~ applicable law requires that it be heard in public.

DATE ISSUED: 02/05/2001
UPDATE 65
FNG(LOCAL)-B

**Eanes Independent School District
Student and Parent Complaints**

NOTICE OF COMPLAINT AT LEVEL ONE

This form must be filled out completely by a student or parent filing a Level One complaint in accordance with FNG (LOCAL). Use additional pages if necessary and attach any documents you would like considered.

1. Student name _____
2. Campus _____
3. Address _____
4. Home telephone _____
5. To whom did you last present your complaint? _____
Date of informal conference, if any _____
6. If you will be represented by a parent or other adult in pursuing your complaint, please identify the person representing you.
Name _____
Address _____
Telephone number _____
7. Please state the date of the event or series of events causing your complaint. _____

8. Please state your complaint, including the individual harm alleged. _____

9. Please state specific facts that support your complaint (list in detail). _____

10. Please state the remedy you seek for this complaint. _____

Student or Parent Signature

Date Submitted

**Eanes Independent School District
Student and Parent Complaints**

NOTICE OF APPEAL TO THE SUPERINTENDENT AT LEVEL TWO

This form must be filled out completely by a student or parent appealing a Level One decision to the Superintendent or designee, in accordance with FNG (LOCAL). Use additional pages if necessary and attach any documents you would like considered.

1. Name _____

2. Campus _____

3. Address _____

4. Home telephone _____

5. To whom did you present this complaint at Level One? _____

Date of Level One conference _____

Date of receipt of Level One response? _____

6. If you will be represented by a parent or other adult in pursuing your complaint, please identify the person representing you.

Name _____

Address _____

Telephone _____

7. Please state the reason(s) this complaint is being appealed to Level II? _____

Student or Parent Signature

Date Submitted

**Eanes Independent School District
Student and Parent Complaints**

NOTICE OF APPEAL TO THE BOARD AT LEVEL THREE

This form must be filled out completely by a student or parent appealing a Level Two decision to the Board, in accordance with FNG (LOCAL). Use additional pages if necessary and attach any documents you would like considered.

1. Name _____
2. Campus _____
3. Address _____
4. Home telephone _____
5. To whom did you present this complaint at Level Two? _____
Date of Level Two conference _____
Date of receipt of Level Two response _____
6. If you will be represented by a parent or other adult in pursuing your complaint, please identify the person representing you.
Name _____
Address _____
Telephone _____
7. Please state the reason(s) this complaint is being appealed to Level III. _____

Student or Parent Signature

Date Submitted

**Eanes Independent School District
Student and Parent Complaints**

ADMINISTRATOR'S REPORT OF LEVEL ONE CONFERENCE

1. Student's and/or parent's name(s) _____

2. Campus _____

3. Date and time of conference _____

4. The facts as presented by the complainant are as follows: _____

5. In my opinion, the allegations made in the original complaint (are) (are not) adequately supported by the facts submitted.

Explanation: _____

6. In my opinion, the remedy sought by the complainant (is) (is not) justified by the facts submitted.

Explanation _____

7. The decisions made or recommendations agreed upon as a result of the conference are as follows:

Signature of Principal

Date

Before submitting this report to the Superintendent, attach a copy of the written response that was given to the student or parent, and supporting evidence.

.....
Received by:

Superintendent or designee

Date

Eanes ISD
227909

EMPLOYMENT OBJECTIVES:
EQUAL EMPLOYMENT OPPORTUNITY

DAA
(LOCAL)

ADA / SECTION 504 COORDINATOR The District designates the following person to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973.

Position: Director of Student Support Services

Address: 601 Camp Craft Road, Austin, 78746

Telephone: (512) 732-9020

TITLE IX COORDINATOR The District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Position: Assistant Superintendent for Human Resources and Communications

Address: 601 Camp Craft Road, Austin, 78746

Telephone: (512) 732-

COMPLAINTS The coordinators shall be responsible for investigation of complaints on behalf of employees and citizens. For complaint procedures, see DGBA(LOCAL) and GF(LOCAL).

ADMISSIONS AND ATTENDANCE:
INTERDISTRICT TRANSFERS

FDA
(Local)

TRANSFERS	<p>The Board delegates to the Superintendent the authority to accept or reject any transfer request, provided that such action is without regard to race, religion, color, sex, disability, or national origin.</p> <p>The District reserves the right to amend or delete any or all of policy FDA 9(Local) should it be determined that it is no longer economically feasible or that space is no longer available.</p>
CHILDREN OF DISTRICT EMPLOYEES	<p>Nonresident students who are over the age of five years and not over the age of 21 years whose parent(s) are full-time equivalent employees of the District but are not residents of the District may enroll in the District regardless of program availability. Annual renewal shall not be required as long as the parent remains employed with the District. [See DEB (Local)]</p>
AVAILABILITY	<p>The Superintendent may grant a student's transfer based on program availability. Program availability is defined as the ability to accommodate additional students without adversely effecting staffing, class size, instructional delivery, facility space, support services, the overall budget, and the best interests of the District.</p>
NONRESIDENT STUDENTS	<p>Nonresident students <u>who are over the age of five years and not over the age of 21 years</u> wishing to transfer into the District shall file an application for transfer with the Superintendent or designee by June 1 prior to the school year for which the transfer is requested. Subsequent requests shall be considered by the Superintendent on a case-by-case basis.</p> <p>Nonresident transfers shall be in effect for the current school year only, current transfer placement does not guarantee future transfer acceptance. Persons seeking transfer renewals must reapply by June 1 of each year.</p>
RESIDENT STUDENTS	<p>Resident students who become nonresidents during the course of the school year may make application to continue attendance for the remainder of the school year under the provisions of this policy.</p>
TUITION	<p>Students shall be allowed to transfer into the District without paying a tuition fee.</p>
ASSIGNMENTS	<p>The Superintendent shall assign nonresident transfers to a campus upon entry into the District.</p> <p>To avoid overcrowding of schools and to keep proper balance in enrollment, the administration reserves the right to assign nonresident transfers to any one of the District's campuses.</p>
GUIDELINES	<p>Transfer approvals shall be subject to the following guidelines:</p> <ol style="list-style-type: none">1. Timely application shall be made by the student, parent, or guardian on the appropriate forms available from the Office of the Superintendent.2. A transfer shall not violate existing statutes.

3. A transfer shall not be approved that would limit the educational opportunities of resident students.
4. Applications for transfers shall be considered on an annual basis. The approval of a student's transfer for one year does not imply or guarantee that the student's transfer will be approved for the following year.
5. Attendance and disciplinary history shall be considered for transfer approval.

**TRANSFER
REVOKED**

The Superintendent shall have the authority to revoke transfers under the provisions of this policy; a formal hearing is not required.

The Superintendent may revoke a transfer if:

1. The student or parent does not comply with District or campus policies, rules, or regulations, including but not limited to the Student Code of Conduct; or
2. Has falsified information;
3. The student exhibits excessive unexcused absences and tardies;
4. Class size exceeds state guidelines;
5. Facilities become over crowded; or
6. The revocation is deemed to be in the best interest of the District or campus.

NOTIFICATION

Parents and students shall receive written notification of the above conditions of the above conditions of revocation when the student is accepted as a transfer.

TRANSPORTATION

The District shall accept no responsibility for transportation of students transferring into the District.

APPEALS

Any appeals shall be made in accordance with FNG (Local) and GF (Local), as appropriate.